

**ALLAMA IQBAL OPEN UNIVERSITY, ISLAMABAD**  
**(Department of Library and Information Sciences)**

**WARNING**

- 1. PLAGIARISM OR HIRING OF GHOST WRITER(S) FOR SOLVING THE ASSIGNMENT(S) WILL DEBAR THE STUDENT FROM AWARD OF DEGREE/CERTIFICATE, IF FOUND AT ANY STAGE.**
- 2. SUBMITTING ASSIGNMENTS BORROWED OR STOLEN FROM OTHER(S) AS ONE'S OWN WILL BE PENALIZED AS DEFINED IN "AIOU PLAGIARISM POLICY".**

**Note:**

Use your own words while working on your assignment. In case of quoting any fact or statement from any source, always remember to provide full reference of the source according to "Turabian's Manual" provided in your course material.

---

**Course: Advanced Technical Operations-II (5648)**

**Level: MLIS**

**Semester: Spring, 2014**

**Total Marks: 100**

**Pass Marks: 40**

**ASSIGNMENT No. 1**  
**(Units 10-14)**

*All questions carry equal marks.*

- Q.1 Compare DDC and LCC with examples and write down the criteria of a successful classification scheme for libraries.
- Q.2 Which classification system is suitable for academic libraries and why? Discuss.
- Q.3 How different is E-DDC from Print DDC write comprehensive note on use of E-DDC.
- Q.4 Cataloguing of NBM is different from monographs. Discuss with examples Areas of Catalogue used in NBM description.
- Q.5 How Authorship (statement of responsibility) is determined using different sources of information discuss in detail.

## ASSIGNMENT No. 2

(Units 15-18)

**Total Marks: 100**

**Pass Marks: 40**

*All questions carry equal marks.*

- Q.1 JSC on AACR-2 is introducing new developments in AACR-2 discuss in detail with references.
- Q.2 What is DBMS? Discuss database systems suitable for libraries.
- Q.3 What bibliographic tools should have readily available in the university library? Explain the purpose and utility of the each tool.
- Q.4 Classify the following titles using DDC:
1. 20<sup>th</sup> Century Drama by an Urdu author
  2. A handbook of Malay Script
  3. Serial Publications in Urdu
  4. Diseases in Corn Crop
  5. Chemical Contraception
  6. Dictionary of Acronyms and abbreviations
  7. Local government in Pakistan
  8. The design of tugboats
  9. Psychology of taste
  10. Unemployment for public library staff
- Q.5 Prepare main entry and added entry cards of the following categories:
1. Film cassette
  2. Globe
  3. Video reel
  4. Wall chart
  5. Transparency